

Student Data Elements

| Element # | Element Name | Field Name | Field Type & Length | Start/End Position | Description |
|--------------|---|------------|---------------------|--------------------|--|
| S01 Y * C | Institution Code | icode | C-4 | 1 -- 4 | All OCCURS records contain this code. Two character college letter designator followed by optional two-character subcategory (e.g. SK = Skills Center.) If optional subcategory not necessary, fill with 00. (see Validation Table). |
| S02 Y * P | Student ID Type | idtype | C--1 | 5 -- 5 | Designates Valid SSN (V) or Generated number (G), with respect to Student ID (next element). Do not send valid SSNs unless student disclosure release has been obtained. |
| S03 Y A P | Student ID | stid | C--9 | 6 -- 14 | Student ID. 9 characters. Generated numbers zero fill at left. |
| S04 Y * R | Term/Year | trmyr | C--5 TYYYY | 15 -- 19 | Term and year identifier. 1 = Summer 2 = Fall 3 = Winter 4 = Spring. Use actual four-digit year. Summer 1995 = 11995 Fall 1995 = 21995 Winter 1996 = 31996 Spring 1996 = 41996 (TYYYY) |
| S05 Y A P | Gender | gender | C--1 | 20 -- 20 | Student's gender. M=Male, F=Female,&=Asked but no response, #=Not asked of this student; may not be blank |
| S06 Y A P | Ethnicity/Race - OLD Format - Optional for 2009-10 | race | C--1 | 21 -- 21 | Student predominant ethnicity / race. H = Hispanic, A = Asian or Pacific Islander, I = American Indian or Native Alaskan, B = Black, non-Hispanic, C = White, non-Hispanic, F = Foreign students, &=Asked but no response, #=Not asked of this student; do not default to "C" (White). May not be blank or Z-fill. Optional for 2009-10 |
| S07 Y A P | Last High School Attended | hscode | C--6 | 22 -- 27 | Last high school student attended, REGARDLESS OF COMPLETION. ETS High School code (6 digit), first two digits indicate state. (Table has been supplied to the colleges.) Crosswalk to OPTE codes will be done at OCCURS. 389999 for unknown Oregon high school. 2 digits + "0000" for state known, high school unknown. Codes are provided for GED, AHSD, and Home Schooled. &&&&& =Asked but no response, ##### =Not asked of this student; ZZZZZZ if college cannot provide this data for ANY student. May not be blank. |
| S08 Y A P | HS Completion Status | hscomp | C--1 | 28 -- 28 | Code to indicate type of high school completion: A = Certificate of Advanced Mastery, D = Adult High School Diploma, E = External Diploma Program, G = General Equivalence Diploma, H = High School Graduate, I = Certificate of Initial Mastery, N = Did not complete high school, P = Proficiency Exam, S = Still in High School, T = Attendance Completion,&=Asked but no response, #=Not asked of this student; Z = College can't provide this data for ANY student.; may not be blank. |

| Element # | Element Name | Field Name | Field Type & Length | Start/End Position | Description |
|--------------|-----------------------------|------------|---------------------|--------------------|--|
| S09 Y A P | HS Completion Date | hsdate | C--4 YYYY | 29 -- 32 | Year of completion of high school in previous field. If GED or AHSD or CIM or CAM, indicate year earned. Blank ONLY if did not complete or still in high school. &&&& if asked but no response. ##### if not asked of this student. ZZZZ if college cannot provide this data for ANY student. |
| S10 Y A P | College Code | collcode | C--6 | 33 -- 38 | 6-digit FICE code: last college attended (detail required for Oregon only; otherwise optional FICE code or OS0000 to indicate Out-of State College). Also supply college state code in field S59 if known. &&&&& if student was asked but did not respond; ##### if student was not asked this question; 9-fill if no previous college; Z-fill if college can't provide this data for ANY student. |
| S11 N A P | Degree Level | deglevel | C--1 | 39 -- 39 | Highest post-secondary degree level attained code: 0 = None, 1 = Other (e.g. some college, short term training, award from private vocational school, etc.), 2 = One-year certificate from a community college, 3 = Two-year associate degree from a community college, 4 = Bachelor's, 5 = Master's, 6 = PhD or Professional (e.g. MD, LLD, etc.), &=Asked but no response, #=not asked of this student, Z = College can't provide data for any student. SUPPLY MOST CURRENT INFORMATION AVAILABLE. |
| S12 Y T P | Student Last Name | lastname | C--25 | 40 -- 64 | Student last name. |
| S13 N A P | Student Date of Birth | bdate | C--8 YYYYMMDD | 65 -- 72 | Birth date of student; format YYYYMMDD. "#####" for "Did not ask" "&&&&&&&" for "Asked but Student did not supply" |
| S14 Y T P | County of Residence | county | C--3 | 73 -- 75 | Current county of residence. 3-digit code, linked to translation table. Same as Appendix H in Oregon Community College Information Reporting Workbook, but add: out of state, not Washington or Idaho (or out of country) = 999, asked but not response=&&&, not asked of this student=###, Oregon unknown = 099, Idaho unknown = 399, Washington unknown = 699. May not be blank. |
| S15 N T P | Zip Code of Student Address | zip | C--5 | 76 -- 80 | Zip code of student's current address. Provide full 5-digit ZIP (do not submit partial ZIP codes). &&&&& = asked but no response; ##### = not asked of this student. |
| S16 Y * P | Residency Status | res | C--2 | 81 -- 82 | Residency status: , ID=In District (OR only), OD=Out of District (OR only), OS=Other Out of State (not OR or Border State), IN=International, IS=In State, District Unknown, BS=Border State (Washington, California, Idaho, or Nevada). May not be blank or Z-fill. |
| S17 Y T P | State of Residence | state | C--2 | 83 -- 84 | 2 character postal state of residence code (e.g., OR). Out-of-country = OC, asked but no response = &&, not asked of this student = ##. May not be blank or Z-fill. |

| Element # | Element Name | Field Name | Field Type & Length | Start/End Position | Description |
|--------------|--|------------|---------------------|--------------------|--|
| S18 N * R | First Time at this Institution | ftime | C--1 | 85 -- 85 | First time at institution this term? (Y or N) (First term enrolled for any reason.) May not be blank or Z or X. |
| S19 N P | DELETED 01/06 BY OSC (was SRTK Cohort Year) | blank11 | C-4 YYYY | 86 -- 89 | Deleted 01/06 by OCCURS Oversight Committee - data are now supplied in FFTF cohort files |
| S20 N P | DELETED 01/06 by OSC was First-time Freshman trmyr | blank12 | C-5 TYYYY | 90 -- 94 | Deleted 01/06 by OCCURS Oversight Committee - data are now supplied in FFTF cohort files |
| S21 | DELETED 1/12/95 BY OSC (was Cohort Year) | blank1 | C-4 | 95 -- 98 | DELETED 1/12/95 BY OSC |
| S22 Y T P | Student Major | major | C--8 | 99 --106 | Extended CIP code, ties to CIP2000+(characters 1-6) and OCCEXT (character 7) . Approved OCCEXT list can be found in Section XV Appendix C page 6 of this manual. 8th character optional, but should not be blank - preferred default for 8th character is * . Major is generally student self-reported, but may be derived from course-taking activity if appropriate. |
| S23 Y T P | Student Degree Intent | dintent | C--1 | 107 --107 | Student degree intent: A.=Yes, certificate or 2-year degree; B=Yes, high school diploma or GED; C=No, here to take classes; D=Undecided;& = Asked but not response; # = Not asked of this student. See suggested wording in Appendix. Do not default to D. Z if College cannot provide this info for any student. |
| S24 Y T P | Student General Intent | gintent | C--1 | 108 --108 | Student general intent: A through I;& = Asked but not response; # = Not asked of this student. See committee recommendations on definitions and wording for further explanation. Z if college can't provide this info for any student. Do not default to "I." |
| S25 N P | DELETED (was reciprocity) | blank3 | C--1 | 109 --109 | DELETED (was Reciprocity) |
| S26 N T P | Directory Exempt Student | direx | C--1 | 110 --110 | N if student is not "directory exempt" (has indicated that Directory Information may be published), Y if student is "directory exempt", D = deceased, Z if college can't provide data. |

| Element # | Element Name | Field Name | Field Type & Length | Start/End Position | Description |
|--------------|---|------------|---------------------|--------------------|--|
| S27 N A P | Veteran | vet | C--1 | 111--111 | Y if student is a U.S. Veteran, N if not, & if asked but no response, # if the student is not asked this question, Z if college can't provide data. Information may be self-reported or derived. |
| S28 Y * P | Disability Status | disab | C--1 | 112--112 | Y if student has been provided services for a permanent disability at this college, N if there is no record of this student being provided services for a permanent disability at this college. Information to be supplied by college disabilities office. Flag persists permanently. To be fully implemented under this definition in the 2010-11 academic year. Optional but strongly encouraged for 2009-10. Colleges can supply correction to this data at the final August data submission. |
| S29 N * P | Academically Disadvantaged | acdis | C--1 | 113--113 | Y if student is academically disadvantaged, N if not, Z if college can't provide data. A student is considered academically disadvantaged if he or she: Scores below the 25th percentile on standardized achievement or aptitude tests (ASSET or other tests used by colleges), OR Placement test scores indicate a skill level below what is required to enter the program indicated by the declared major (or any PT program at the college). |
| S30 N * P | Economically Disadvantaged | ecdis | C--1 | 114--114 | Y if student is economically disadvantaged; N if not, U if unknown for this student. See extended definition Appendix A. This flag persists for one year. (Colleges do not need to update when student is no longer considered economically disadvantaged.) Z if college can't provide this data for any student. |
| S31 N * P | Limited English Proficiency | lep | C--1 | 115--115 | Y if student's English proficiency is limited, N if not, # if not relevant to this student. Self-declared or students who have enrolled in ESL / ENL courses (ever). See extended definition Appendix A. This flag persists once the student has been identified as LEP. Z if college can't provide this data for any student. |
| S32 N * P | Needed Math Remediation | needmath | C--1 | 116--116 | Placement test scores were below college level in math: Y = Took placement tests and scored below college level; N = Took placement tests and scores WERE NOT below college level; # = Did not take placement tests; Z if college can't provide this data for ANY student. |
| S33 N * P | Needed Reading Remediation | needread | C--1 | 117--117 | Placement test scores were below college level in reading: Y = Took placement tests and scored below college level; N = Took placement tests and scores WERE NOT below college level; # = Did not take placement tests; Z = college can't supply this data for any student. |
| S34 N * P | Needed Writing Remediation | needwrite | C--1 | 118--118 | Placement test scores were below college level in writing: Y = Took placement tests and scored below college level; N = Took placement tests and scores WERE NOT below college level; # = Did not take placement tests; Z = college can't provide this data for any student. |
| S35 N P | DELETED 01/08 by OSC was Took Dev Ed Math | blank14 | C--1 | 119--119 | DELETED 01/08 by OSC was Took Dev Ed Math . This information will be derived from courses taken (OCCURS Enroll file data) |

| Element # | Element Name | Field Name | Field Type & Length | Start/End Position | Description |
|--------------|---|------------|---------------------|--------------------|--|
| S36 N P | DELETED 01/08 by OSC was Took Dev Ed Reading | blank15 | C--1 | 120--120 | DELETED 01/08 by OSC was Took Dev Ed Reading . This information will be derived from courses taken (OCCURS Enroll file data) |
| S37 N P | DELETED 01/08 by OSC was Took Dev Ed Writing | blank16 | C--1 | 121--121 | DELETED 01/08 by OSC was Took Dev Ed Writing. This information will be derived from courses taken (OCCURS Enroll file data) |
| S38 N * N | Teen Parent | tsp | C--1 | 122--122 | Y if student participates in special state-funded teen parent program at the college. N if they did not participate; X if college does not have this program; Z if college has this program but can't provide this data. |
| S39 | DELETED 4/22/02 by OSC (was Dislocated Worker) | blank5 | C--1 | 123--123 | Blank |
| S40 | DELETED 1/21/99 by OSC (was JTPA Participant) | blank4 | C--1 | 124--124 | Deleted 1/21/1999 by OSC. LEAVE BLANK. |
| S41 N * N | JOBS Participant | jobs | C--1 | 125--125 | Y if student participates in JOBS or other college/AFS program at the college. N if they did not participate; & if asked but not response; X if college does not have this program; Z if college has this program but can't provide this data. Must be self-reported by the student. |
| S42 | DELETED 1/12/95 BY OSC (was Voc Rehab Participant) | blank2 | C--1 | 126--126 | DELETED 1/12/95 BY OSC |
| S43 N * N | Single Parent/Displaced Homemaker | dh | C--1 | 127--127 | Y if student participates in a federal or state-funded college single-parent / displaced homemaker program. N if they did not participate; X if college does not have this program; Z if college has this program but can't provide this data. |

| Element # | Element Name | Field Name | Field Type & Length | Start/End Position | Description |
|--------------|---|------------|---------------------|--------------------|--|
| S44 | DELETED 4/22/02 by OSC (was Child Care Recipient) | blank6 | C--1 | 128--128 | Blank |
| S45 | DELETED 4/22/02 by OSC (was SBDC Participant) | blank7 | C--1 | 129--129 | Blank |
| S46 | DELETED 4/22/02 by OSC (was Parent Education Part) | blank8 | C--1 | 130--130 | Blank |
| S47 | DELETED 4/22/02 by OSC (was Skill Center Particip) | blank9 | C--1 | 131--131 | Blank |
| S48 | DELETED 4/22/02 by OSC (was Adv Tech Ctr Partici) | blank10 | C--1 | 132--132 | Blank |
| S49 N N | DELETED 01/08 by OSC (was 2+2 Students) | blank17 | C--1 | 133--133 | DELETED 01/08 by OSC (was 2+2 Students) |
| S50 N * N | Contracted Training Participant (was targ trn/key) | ct | C--1 | 134--134 | Y if student participates in a college contracted training program. N if they did not participate; X if college does not have this program; Z if college has this program but can't provide this data. |

| Element # | Element Name | Field Name | Field Type & Length | Start/End Position | Description |
|--------------|---|------------|---------------------|--------------------|---|
| S51 N N | DELETED 01/08 by OSC (was Dual Credit Student) | blank18 | C--1 | 135--135 | DELETED 01/08 by OSC (was Dual Credit Student) |
| S52 N * N | Incarcerated Student | incar | C--1 | 136--136 | F, S or L if student participates in college program for inmates at federal, state or local prisons, respectively; N if they did not participate; X if college does not have this program; Z if college has this program but can't provide this data. |
| S53 N P | DELETED 01/06 BY OSC (was Employment Status) | blank13 | C--1 | 137--137 | BLANK |
| S54 N * R | Term GPA | trmgpa | N--4 ### | 138--141 | GPA for current term. NONE IF NO GPA (i.e., student has not enrolled for any course for which GPA is calculated.); 0.00 if failed all credit courses for the term; do not include CEU courses in GPA. |
| S55 N * R | Cumulative GPA | cumgpa | N--4 ### | 142--145 | Cumulative GPA at this institution. NONE IF NO GPA (i.e., since first enrolling at this college the student has not enrolled for any course for which GPA is calculated.), 0.00 if failed all credit courses. Do not include CEU courses in GPA. |
| S56 N * R | Term Credits | trmcr | N--5 ### | 146--150 | Credits earned this term (End of Term Submission) OR Credits Attempted (Fall 4th week Submission). Not Continuing Education Units (CEUs). Not audit credits. 000.00 if no credits earned. |
| S57 N * R | Cumulative Credits | cumcr | N--6 ### | 151--156 | Cumulative credits earned at this institution. 000.00 for no credits attempted / earned; 000.00 if student has never enrolled for credit courses at this institution; not Continuing Education Units (CEUs);do not include audit credits; do not include failed courses. |
| S58 N * R | Cumulative CORE Credits | cumcore | N--6 ### | 157--162 | Cumulative CORE Credits earned toward declared major (at this institution). CORE credits are credits for courses that are REQUIRED (specifically named) courses in the degree or certificate program indicated by the student's reported major. >>>In the case of CTE and Apprenticeship majors, CORE credits = earned ACTI 21x,22x, or 23x credits applicable towards graduation. Coursework must be in the program identified by the major on record as of the MOST RECENT TERM ENROLLED.<<< |
| S59 N A P | College State | collst | C--2 | 163--164 | Two-letter postal state code of last college attended (see element S11). OC=Out of Country. &&= asked but no response; ## = not asked of this student or not applicable. ZZ = College can't provide this info for ANY student. |

| Element # | Element Name | Field Name | Field Type & Length | Start/End Position | Description |
|--------------|--|------------|---------------------|--------------------|---|
| S60 N * R | Cumulative PROGRAM Credits Earned toward Major | cumprog | N--6 ###.## | 165--170 | Cumulative PROGRAM Credits earned toward declared major. Program credits are any (required or elective) credits which can be applied towards the certificate or degree indicated by the student's major. (Includes transferred credits and credits for the term being reported.) Coursework must be in the program identified by the major on record as of the end of the current term. |
| S61 N * N | Pell Grant Recipient | pell | C--1 | 171--171 | Y if student is CURRENTLY a Pell grant recipient; N if not receiving; U if unknown for a credit student; # if unknown for non-credit student. Z if college can't provide this data for any student; may not be blank. |
| S62 N * N | SEOG Recipient | seog | C--1 | 172--172 | Y if student is CURRENTLY an SEOG (Supplemental Education Opportunity Grant) recipient; N if not receiving; U if unknown for a credit student; # if unknown for non-credit student. Z if college can't provide this data for any student |
| S63 N * N | Stafford/FFELP Recipient | ffelp | C--1 | 173--173 | Y if student is CURRENTLY a recipient of Stafford or FFELP (Federal Financial Educational Loan Program); N if not receiving; U if unknown for a credit student; # if unknown for non-credit student.; Z if college can't provide this data for any student. |
| S64 N * N | State Needs Grant Recipient | sng | C--1 | 174--174 | Y if student is CURRENTLY a State Need Grant recipient; N if not receiving; U if unknown for a credit student; # if unknown for non-credit student.; Z if college can't provide this data for any student. |
| S65 N * N | College Funded Scholarship Recipient | colschol | C--1 | 175--175 | Y if student is CURRENTLY receiving a college-funded scholarship; general fund dollars only. An example would be tuition waivers. N if not receiving; U if unknown for a credit student; # if unknown for non-credit student.; Z if college can't provide this data for any student. |
| S66 N * N | Private Scholarship Recipient | prvschol | C--1 | 176--176 | Y if student is CURRENTLY receiving a private scholarship (non-general fund dollars only); N if not receiving; U if unknown for a credit student; # if unknown for non-credit student.; Z if college can't provide this data for any student. Added 1/12/95 per OSC meeting. |
| S67 N * N | Perkins Recipient | prkrecip | C--1 | 177--177 | Y if student is CURRENTLY receiving support from Perkins funds; N if not receiving; U if unknown for a credit student; # if unknown for non-credit student.; Z if college can't provide this data for any student. |
| S68 N * N | Work Study Recipient | wrkstdy | C--1 | 178--178 | Y if student received, and is utilizing, a work study grant for the current term; N if not receiving; U if unknown for a credit student; # if unknown for non-credit student. Z if college can't provide this data for any student. |
| S69 N * N | Dependent Status | depind | C--1 | 179--179 | Applicable to students receiving any type of financial aid. Y if student is a "dependent"; N if student is "independent"; U if unknown for a credit student; # if unknown for non-credit student. Z if college can't provide this data for any student; May not be blank. FA definitions of |

| Element # | Element Name | Field Name | Field Type & Length | Start/End Position | Description |
|--------------|------------------------|------------|---------------------|--------------------|---|
| S69 | | | | | dependent/independent. Persists for the current academic year. Added 1/12/95 per OSC meeting. |
| S70 N * N | Enrolled in CWE | cwe | C--1 | 180--180 | Y if student is enrolled in CWE during the current term; N if student is not enrolled in CWE; U if unknown for a credit student; # if unknown for non-credit student. Z if college can't provide this data for any student. |
| S71 Y * R | Enrolled Hours | enrhrs | N--6 ###.## | 181--186 | Actual hours of class time for this student for the current term. Follow the same criteria as are used for reporting clock hours on the OCCURS Course file. May not be 0000.00 or Blank or Z-filled. |
| S72 Y * R | Record Date | recdate | D--8 YYYYMMDD | 187--194 | NEW FIELD: Date this file submission was created. |
| S73 Y * R | Term Credits Attempted | trmcra | N--5 ##.## | 195--199 | Credits Attempted this term. Not Continuing Education Units (CEUs). Not audit Credits. 00.00 if No credits/Not Applicable. |
| S74 Y T R | First name | fname | C--20 | 200--219 | Student first name |
| S75 N T N | Middle name | mname | C--15 | 220--234 | Student middle name or middle initial |
| S76 N T N | Name Suffix | suffix | C--5 | 235--239 | Student name suffix |
| S77 N * N | Flag: Career Pathways | carpath | C--1 | 240--240 | "Y" if student participates in a college Career Pathways program this term. |
| S78 N * N | Flag: TRIO | trio | C--1 | 241--241 | "Y" if Student received TRIO grant support this term |
| S79 N * N | Flag: Dual Enrollment | dualenr | C--1 | 242--242 | "Y" if Student is currently participating in a dual enrollment program between community colleges and OUS |
| S80 N * N | Flag: EST | est | C--1 | 243--243 | "Y" if student currently participates in an Employment Skills Training (EST) program |
| S81 Y A P | Hispanic or Latino | hisplat | C--1 | 244--244 | Student Self-reported data in response to the question "Do you consider yourself to be Hispanic/Latino?" Y if this person answers "Yes" to the above question N if this person answers "No" to the above question & if this person was asked, but did not respond to the question # if this person was not asked the question |

| Element # | Element Name | Field Name | Field Type & Length | Start/End Position | Description |
|--------------|----------------------------------|------------|---------------------|--------------------|---|
| S81 | | | | | |
| S82 Y A P | American Indian or Alaska Native | amind | C--1 | 245--245 | <p>Student Self-reported data in response to the question "In addition, select one or more of the following racial categories to describe yourself"</p> <p>_ American Indian or Alaska Native _ Asian _ Black or African American _ Native Hawaiian or Pacific Islander _ White</p> <p>Report "I" in this field if "_ American Indian or Alaska Native " is selected Report "X" in this field if student did select one or more other race designations, but not this one. Report "&" in this field if student did not select any race designations Report "#" in this field if student was not asked the question</p> |
| S83 Y A P | Asian | asian | C--1 | 246--246 | <p>Student Self-reported data in response to the question "In addition, select one or more of the following racial categories to describe yourself"</p> <p>_ American Indian or Alaska Native _ Asian _ Black or African American _ Native Hawaiian or Pacific Islander _ White</p> <p>Report "A" in this field if "_ Asian " is selected Report "X" in this field if student did select one or more other race designations, but not this one. Report "&" in this field if student did not select any race designations Report "#" in this field if student was not asked the question</p> |
| S84 Y A P | Black | black | C--1 | 247--247 | <p>Student Self-reported data in response to the question "In addition, select one or more of the following racial categories to describe yourself"</p> <p>_ American Indian or Alaska Native _ Asian _ Black or African American _ Native Hawaiian or Pacific Islander _ White</p> <p>Report "B" in this field if "_ Black or African American " is selected Report "X" in this field if student did select one or more other race designations, but not this one. Report "&" in this field if student did not select any race designations Report "#" in this field if student was not asked the question</p> |

| Element # | Element Name | Field Name | Field Type & Length | Start/End Position | Description |
|--------------|---|------------|---------------------|--------------------|--|
| S84 | | | | | |
| S85 Y A P | Native Hawaiian or Other Pacific Islander | pacisl | C--1 | 248--248 | <p>Student Self-reported data in response to the question "In addition, select one or more of the following racial categories to describe yourself"</p> <p>_ American Indian or Alaska Native _ Asian _ Black or African American _ Native Hawaiian or Pacific Islander _ White</p> <p>Report "P" in this field if "_ Native Hawaiian or Pacific Islander " is selected Report "X" in this field if student did select one or more other race designations, but not this one. Report "&" in this field if student did not select any race designations Report "#" in this field if student was not asked the question</p> |
| S86 Y A P | White | white | C--1 | 249--249 | <p>Student Self-reported data in response to the question "In addition, select one or more of the following racial categories to describe yourself"</p> <p>_ American Indian or Alaska Native _ Asian _ Black or African American _ Native Hawaiian or Pacific Islander _ White</p> <p>Report "W" in this field if "_ White " is selected Report "X" in this field if student did select one or more other race designations, but not this one. Report "&" in this field if student did not select any race designations Report "#" in this field if student was not asked the question</p> |
| S87 Y A P | International Student | internat | C--1 | 250--250 | <p>Report "F" in this field if student is an International student Report "X" in this field if student is not an International student Report "#" in this field if unknown whether student is an International student</p> |
| S88 Y * R | Alternate ID | altid | C--10 | 251--260 | <p>Unique (non-SSN) Student ID of college's choice, or sequential record number within this submission file . Z-fill at left if the ID you provide is not 10 characters long.</p> <p>The purpose of this field is to help college staff locate problematic records by displaying it on error reports generated by the OCCURS data intake process.</p> |
| S89 Y * P | Total Transferred-in | tcred | N--6 ###.## | 261--266 | <p>Total Transferred -in Credits recorded by this college for this student. To clarify - this field will be defined as ANY transferred credits recorded for that student, not just "program" credits for the</p> |

| Element # | Element Name | Field Name | Field Type & Length | Start/End Position | Description |
|-----------|--------------|------------|---------------------|--------------------|---|
| S89 | Credits | | | | student's currently reported program. 0.00 if none/ not applicable. <div data-bbox="388 310 1837 529" style="border: 1px solid black; padding: 5px;"> <p>Y = Yes, required data element</p> <p>Data Sources: T = Data that is self-reported by student each term A = Data that is self reported by student at admission/intake * = College produces/calculates, or derives this data O = OCCURS supplies</p> <p>Defaults: P = Defaults to previous term value if no current value N = No default, blank or unknown if no current value C = Constant, does not change R = Current value must be provided</p> </div> |

OCCURS Data Element Description

Element ID ——— S01

Student Table: S01

Element Name ——— Institution Code

Field Name ——— icode

Data Type ——— C

Field Length ——— 4

Position ——— Starts at [1] -- Ends at [4]

Defaults ——— [C] = Constant, does not change

Data Source ——— [*] = College produces/calculates, or derives this data

Validation Table ——— colleges

Required ——— [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

SUBMIT ALPHA INSTEAD OF NUMERIC CODES

BM...Blue Mountain

CE...Central Oregon

CH ...Chemeketa

CL ...Clackamas

CT...Clatsop

CG ...Columbia Gorge

LA...Lane

LB...Linn Benton

MH...Mt Hood

OC ...Oregon Coast

PO...Portland

RO...Rogue

SW...Southwestern

TB...Tillamook Bay

TV...Treasure Valley

UM...Umpqua

Definition:

All OCCURS records contain this code.

Two character college letter designator followed by optional two-character subcategory (e.g. SK = Skills Center.)

If optional subcategory not necessary, fill with 00. (see Validation Table).

OCCURS Data Element Description

Element ID _____ S02

Student Table: S02

Element Name _____ Student ID Type

Field Name _____ idtype

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [5] -- Ends at [5]

Defaults _____ [P] = Defaults to previous value if no current value

Data Source _____ [*] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

V = Valid Social Security Number

G = Generated number

Definition:

Identifies status of Student ID Number (SSN) submitted to OCCURS (see next element).

Do not send valid SSNs unless student disclosure release has been obtained.

"ID Change" Table will be used when necessary to change ID's from Generated to Valid, to rescind permission to use SSN, or to correct erroneous numbers.

OCCURS Data Element Description

Element ID _____ S03

Student Table: S03

Element Name _____ Student ID

Field Name _____ stid

Data Type _____ C

Field Length _____ 9

Position _____ Starts at [6] -- Ends at [14]

Defaults _____ [P] = Defaults to previous value if no current value

Data Source _____ [A] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Student Social Security Number.

May be a generated number if student does not provide SSN.

Generated numbers should be zero-filled at left if not nine characters in length.

Definition:

College must have obtained student disclosure release to use or submit valid SSN to OCCURS; otherwise a generated number must be submitted.

Student may revoke permission to use SSN at a future date, which revokes permission for all prior submissions.

Field S2 should be changed to a "G" if actual SSN is being replaced by generated number in this case.

Field S2 should also be a "G" if student does not provide valid SSN or has not signed disclosure statement, and this number is generated.

OCCURS Data Element Description

Element ID _____ S04

Student Table: S04

Element Name _____ Term/Year

Field Name _____ trmyr

Data Type _____ C

Field Length _____ 5

Position _____ Starts at [15] -- Ends at [19]

Defaults _____ [R] = Current value must be provided

Data Source _____ [*] = College produces/calculates, or derives this data

Validation Table _____ TermYear

Required _____ [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding: TYYYY

1 = Summer 2 = Fall 3 = Winter 4 = Spring

Use actual four-digit year.

Summer 1995 = 11995

Fall 1995 = 21995

Winter 1996 = 31996

Spring 1996 = 41996

Definition:

Term and year identifier for the time period for the current OCCURS submission.

OCCURS Data Element Description

Element ID _____ S05

Student Table: S05

Element Name _____ Gender

Field Name _____ gender

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [20] -- Ends at [20]

Defaults _____ [P] = Defaults to previous value if no current value

Data Source _____ [A] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

M = Male

F = Female

& = Asked but no response

= Not asked of this student

May not be blank

Definition:

Student's gender.

OCCURS Data Element Description

Element ID _____ S06

Student Table: S06

Element Name _____ Ethnicity/Race - OLD Format - Optional for 2009-10

Field Name _____ race

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [21] -- Ends at [21]

Defaults _____ [P] = Defaults to previous value if no current value

Data Source _____ [A] = College produces/calculates, or derives this data

Validation Table _____ Ethnic

Required _____ [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

H = Hispanic

A = Asian or Pacific Islander

I = American Indian or Native Alaskan

B = Black, non-Hispanic

C = White, non-Hispanic

F = International Student

& = Asked but no response

= Not asked of this student; may not be blank

Do not default to "C" (White)

May not be blank or Z-fill.

Definition:

Student predominant ethnicity / race.

Students may decline to provide this information without consequence.

Whether or not a student is a "non-resident alien" for IPEDS purposes will be determined via field S16, "Residency Status".

Replaced by data fields S81-S87 - OPTIONAL for 2009-10

OCCURS Data Element Description

Element ID _____ S07 **Student Table: S07**
Element Name _____ Last High School Attended
Field Name _____ hscore
Data Type _____ C
Field Length _____ 6
Position _____ Starts at [22] -- Ends at [27]
Defaults _____ [P] = Defaults to previous value if no current value
Data Source _____ [A] = College produces/calculates, or derives this data
Validation Table _____ ETSCodes
Required _____ [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Use ETS High School code (6 digits)

First two digits indicate state; Oregon is 38.

If out of state, use 2-digit state + "9999" for an unknown high school in a known state. &&&&&=Asked but no response,#####=Not asked of this student.

Note new codes are provided for GED, AHSD, and Home Schooled in validation table - please add to your ETS Codes table.

May not be blank.

Definition:

Last high school student attended, REGARDLESS OF COMPLETION.

ETS High School code (6 digit), first two digits indicate state.

(ETS code table has been supplied to the colleges.)

OCCURS Data Element Description

Element ID _____ S08

Student Table: S08

Element Name _____ HS Completion Status

Field Name _____ hscomp

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [28] -- Ends at [28]

Defaults _____ [P] = Defaults to previous value if no current value

Data Source _____ [A] = College produces/calculates, or derives this data

Validation Table _____ HsComplt

Required _____ [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

A = Certificate of Advanced Mastery

D = Adult High School Diploma

E = External Diploma Program

G = General Equivalence Diploma

H = High School Graduate

I = Certificate of Initial Mastery

N = Did not complete high school

P = Proficiency Exam

S = Still in High School

T = Attendance Completion

& = Asked but no response,

= Not asked of this student

Z = College cannot provide this data for ANY student

May not be blank

Definition:

Code to indicate type of high school completion, including non-completion.

OCCURS Data Element Description

Element ID _____ S09

Student Table: S09

Element Name _____ HS Completion Date

Field Name _____ hsdate

Data Type _____ C

Field Length _____ 4

Position _____ Starts at [29] -- Ends at [32]

Defaults _____ [P] = Defaults to previous value if no current value

Data Source _____ [A] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding: YYYY

Blank if did not complete or still in high school.

If GED or AHSD or CIM or CAM, indicate year earned.

Definition:

Year of high school completion in field S8.

Necessary to determine high school graduates from previous academic year.

OCCURS Data Element Description

Element ID _____ S10

Student Table: S10

Element Name _____ College Code

Field Name _____ collcode

Data Type _____ C

Field Length _____ 6

Position _____ Starts at [33] -- Ends at [38]

Defaults _____ [P] = Defaults to previous value if no current value

Data Source _____ [A] = College produces/calculates, or derives this data

Validation Table _____ FICE

Required _____ [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Do not indicate your college.

Use 6-digit FICE Code.

Detail required for Oregon only.

Otherwise optional FICE "out of state" code.

OS0000 Unknown College / Unknown State

999999 if no previous college.

ZZZZZZ if college cannot provide data for ANY student.

Definition:

Last College student attended before attending current college.

Also supply college state code in field S59 (if known)

OCCURS Data Element Description

Element ID ——— S11

Student Table: S11

Element Name ——— Degree Level

Field Name ——— deglevel

Data Type ——— C

Field Length ——— 1

Position ——— Starts at [39] -- Ends at [39]

Defaults ——— [P] = Defaults to previous value if no current value

Data Source ——— [A] = College produces/calculates, or derives this data

Validation Table ——— DegLevel

Required ——— [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

0 - None

1 = Other (e.g. some college, short term training, award from private vocational school, etc.)

2 = One-year certificate from a community college

3 = Two-year associate degree from a community college

4 = Bachelor's Degree

5 = Master's Degree

6 = PhD or Professional Degree (e.g. MD, LLD, etc.)

& = Asked but no response

= not asked of this student

Z = College can't provide this data for any student.

Definition:

Code for highest post-secondary degree level attained.

Highest level of education/training you have received beyond high school:

"Some College" goes under "Other"

Provide the most current information available.

OCCURS Data Element Description

Element ID _____ S12

Student Table: S12

Element Name _____ Student Last Name

Field Name _____ lastname

Data Type _____ C

Field Length _____ 25

Position _____ Starts at [40] -- Ends at [64]

Defaults _____ [P] = Defaults to previous value if no current value

Data Source _____ [T] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Student's Last Name

Upper case preferred, but not required

Definition:

Student last name

OCCURS Data Element Description

Element ID ——— S13

Student Table: S13

Element Name ——— Student Date of Birth

Field Name ——— bdate

Data Type ——— C

Field Length ——— 8

Position ——— Starts at [65] -- Ends at [72]

Defaults ——— [P] = Defaults to previous value if no current value

Data Source ——— [A] = College produces/calculates, or derives this data

Validation Table ——— None

Required ——— [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding: YYYYMMDD

Birth date of student; format YYYYMMDD.

"#####" for "Did not ask"

"&&&&&&&" for "Asked but Student did not supply"

Fill in 01/01 if MM or DD not available, but year is available. Be sure that it is not later than 6 years before the current year (resulting ages less than 6 will be considered invalid). Acceptable range is from 1900/01/01 through 6 years prior to the current date.

Definition:

Birth date of student

OCCURS Data Element Description

Element ID ——— S14

Student Table: S14

Element Name ——— County of Residence

Field Name ——— county

Data Type ——— C

Field Length ——— 3

Position ——— Starts at [73] -- Ends at [75]

Defaults ——— [P] = Defaults to previous value if no current value

Data Source ——— [T] = College produces/calculates, or derives this data

Validation Table ——— County

Required ——— [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Three-digit code, linked to County.dbf

099 = Oregon Unknown County

399 = Idaho Unknown County

699 = Washington Unknown County

999 = Out of State, not WA or ID or out-of-country

&&& = Asked but no response,

= not asked of this student

May not be blank.

Definition:

Current county of student's residence.

OCCURS Data Element Description

Element ID _____ S15

Student Table: S15

Element Name _____ Zip Code of Student Address

Field Name _____ zip

Data Type _____ C

Field Length _____ 5

Position _____ Starts at [76] -- Ends at [80]

Defaults _____ [P] = Defaults to previous value if no current value

Data Source _____ [T] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Valid Zip Code, or

&&&& = asked but no response; ##### = not asked of this student.

Definition:

Zip code of student's current address.

OCCURS Data Element Description

Element ID ——— S16

Student Table: S16

Element Name ——— Residency Status

Field Name ——— res

Data Type ——— C

Field Length ——— 2

Position ——— Starts at [81] -- Ends at [82]

Defaults ——— [P] = Defaults to previous value if no current value

Data Source ——— [*] = College produces/calculates, or derives this data

Validation Table ——— Residen

Required ——— [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

ID = In District (Oregon only)

OD= Out of District (Oregon only)

OS = Other Out of State (not Oregon or Border State)

IN = International

IS = In State, District Unknown (Oregon only)

BS = Border State (Washington, Idaho, Nevada, or California)

May not be blank or Z-fill.

Definition:

Residency status of student.

OCCURS Data Element Description

Element ID _____ S17

Student Table: S17

Element Name _____ State of Residence

Field Name _____ state

Data Type _____ C

Field Length _____ 2

Position _____ Starts at [83] -- Ends at [84]

Defaults _____ [P] = Defaults to previous value if no current value

Data Source _____ [T] = College produces/calculates, or derives this data

Validation Table _____ State

Required _____ [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Two-character postal state of residence code (e.g. OR)

asked but no response = &&, not asked of this student = ##

"OC" if Out of Country

May not be blank.

Definition:

2 character postal state of residence code, e.g., OR

OCCURS Data Element Description

Element ID _____ **S18**

Student Table: S18

Element Name _____ First Time at this Institution

Field Name _____ ftime

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [85] -- Ends at [85]

Defaults _____ [R] = Current value must be provided

Data Source _____ [*] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

First time at institution this term?

Y = Yes, first time

N = No, not first time

Definition:

Identifies whether this is the first time this student has attended this college. This is not necessarily the same as a first time entering freshman.

OCCURS Data Element Description

Element ID _____ **S19**

Student Table: S19

Element Name _____ DELETED 01/06 BY OSC (was SRTK Cohort Year)

Field Name _____ blank11

Data Type _____ C

Field Length _____ 4

Position _____ Starts at [86] -- Ends at [89]

Defaults _____ [P] = Defaults to previous value if no current value

Data Source _____ [] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding: YYYY

Definition:

Deleted 01/06 by OCCURS Oversight Committee - data are now supplied in FFTF cohort files

OCCURS Data Element Description

Element ID _____ S20

Student Table: S20

Element Name _____ DELETED 01/06 by OSC was First-time Freshman trmyr

Field Name _____ blank12

Data Type _____ C

Field Length _____ 5

Position _____ Starts at [90] -- Ends at [94]

Defaults _____ [P] = Defaults to previous value if no current value

Data Source _____ [] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding: TYYYY

Definition:

Deleted 01/06 by OCCURS Oversight Committee - data are now supplied in FFTF cohort files

OCCURS Data Element Description

Element ID _____ S21

Student Table: S21

Element Name _____ DELETED 1/12/95 BY OSC (was Cohort Year)

Field Name _____ blank1

Data Type _____ C

Field Length _____ 4

Position _____ Starts at [95] -- Ends at [98]

Defaults _____ [] = No data default indicated

Data Source _____ [] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Definition:

DELETED 1/12/95 BY OSC

OCCURS Data Element Description

Element ID _____ S22

Student Table: S22

Element Name _____ Student Major

Field Name _____ major

Data Type _____ C

Field Length _____ 8

Position _____ Starts at [99] -- Ends at [106]

Defaults _____ [P] = Defaults to previous value if no current value

Data Source _____ [T] = College produces/calculates, or derives this data

Validation Table _____ CIP2000

Required _____ [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Coding scheme as defined by CIP Code Task Force; see Appendix "C".

Definition:

First 6 digits = Valid CIP Code

7th digit = OCCURS CIP Extension; standardized to identify standardized types of "programs"

8th digit = Optional but not blank. Default value is *

IMPORTANT: New values have been added for 7th digit - see Section XV, Appendix C, Page 6

OCCURS Data Element Description

Element ID _____ S23

Student Table: S23

Element Name _____ Student Degree Intent

Field Name _____ dintent

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [107] -- Ends at [107]

Defaults _____ [P] = Defaults to previous value if no current value

Data Source _____ [T] = College produces/calculates, or derives this data

Validation Table _____ DegIntnt

Required _____ [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

A = Yes, certificate or 2-year degree

B = Yes, high school diploma or GED.

C = No, here to take classes

D = Undecided

& = Asked, No response

= Not asked of this student

Do not default to D.

Z = College cannot provide this info for any student

Definition:

One of two fields to identify student's intent regarding degree or award.

See recommendations from Committee on Definitions and Wording in Appendix.

OCCURS Data Element Description

Element ID ——— S24

Student Table: S24

Element Name ——— Student General Intent

Field Name ——— gintent

Data Type ——— C

Field Length ——— 1

Position ——— Starts at [108] -- Ends at [108]

Defaults ——— [P] = Defaults to previous value if no current value

Data Source ——— [T] = College produces/calculates, or derives this data

Validation Table ——— GenIntnt

Required ——— [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

- A Take classes to transfer to a four-year college
- B Learn skills to get a job
- C Improve job skills
- D Explore career or educational options
- E Take classes to finish high school or GED
- F Improve writing, reading, or math skills
- G Learn English
- H Personal interest/enrichment
- I Other

& No response [This is not a choice for the student, but is the value colleges will use for OCCURS if the student does not answer the question]

if the question is not asked of a particular student.

Z if college can't provide this info for any student.

Do not default to "I"

Definition:

Indicates students general intent while at the current institution.

SUGGESTED WORDING:

"Pick the one MAIN reason you are here this term."

See Committee recommendations on definitions and wording in Appendix.

OCCURS Data Element Description

Element ID _____ S25

Student Table: S25

Element Name _____ DELETED (was reciprocity)

Field Name _____ blank3

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [109] -- Ends at [109]

Defaults _____ [P] = Defaults to previous value if no current value

Data Source _____ [] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

DELETED

Definition:

DELETED

OCCURS Data Element Description

Element ID _____ S26

Student Table: S26

Element Name _____ Directory Exempt Student

Field Name _____ direx

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [110] -- Ends at [110]

Defaults _____ [P] = Defaults to previous value if no current value

Data Source _____ [T] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

N if student is not "directory exempt" (has indicated that Directory Information may be published), Y if student is "directory exempt", D = deceased, Z if college can't provide data.

Definition:

N if student is not "directory exempt" (has indicated that Directory Information may be published), Y if student is "directory exempt", D = deceased, Z if college can't provide data.

OCCURS Data Element Description

Element ID _____ S27

Student Table: S27

Element Name _____ Veteran

Field Name _____ vet

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [111] -- Ends at [111]

Defaults _____ [P] = Defaults to previous value if no current value

Data Source _____ [A] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Y if student is a U.S. Veteran, N if not, & if asked but no response, # if the student is not asked this question, Z if college can't provide data. Information may be self-reported or derived.

Definition:

Identifies U.S. Veterans

Student does not necessarily need to be receiving veteran's benefits; this field indicates only whether or not they are veterans.

Information may be self-reported or derived.

OCCURS Data Element Description

Element ID ——— S28

Student Table: S28

Element Name ——— Disability Status

Field Name ——— disab

Data Type ——— C

Field Length ——— 1

Position ——— Starts at [112] -- Ends at [112]

Defaults ——— [P] = Defaults to previous value if no current value

Data Source ——— [*] = College produces/calculates, or derives this data

Validation Table ——— None

Required ——— [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Y if student has been provided services for a permanent disability at this college, N if there is no record of this student being provided services for a permanent disability at this college. Information to be supplied by college disabilities office. Flag persists permanently.

To be fully implemented under this definition in the 2010-11 academic year. Optional but strongly encouraged for 2009-10. Colleges can supply correction to this data at the final August data submission.

Definition:

Y if student has been provided services for a permanent disability at this college, N if there is no record of this student being provided services for a permanent disability at this college. Information to be supplied by college disabilities office. Flag persists permanently.

OCCURS Data Element Description

Element ID _____ S29

Student Table: S29

Element Name _____ Academically Disadvantaged

Field Name _____ acdis

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [113] -- Ends at [113]

Defaults _____ [P] = Defaults to previous value if no current value

Data Source _____ [*] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Y if student is academically disadvantaged, N if not, Z if college can't provide data.

A student is considered academically disadvantaged if he or she:

Scores below the 25th percentile on standardized achievement or aptitude tests (ASSET or other tests used by colleges), OR

Placement test scores indicate a skill level below what is required to enter the program indicated by the declared major (or any PT program at the college).

Definition:

Used to identify students who are determined to be academically disadvantaged.

Definition of academically disadvantaged includes:

1) Scores below the 25th percentile on standardized achievement or aptitude tests (ASSET or other tests used by colleges), OR

2) Placement test scores indicate a skill level below what is required to enter the program indicated by the declared major (or any PT program at the college).

OCCURS Data Element Description

Element ID ——— S30

Student Table: S30

Element Name ——— Economically Disadvantaged

Field Name ——— ecdis

Data Type ——— C

Field Length ——— 1

Position ——— Starts at [114] -- Ends at [114]

Defaults ——— [P] = Defaults to previous value if no current value

Data Source ——— [*] = College produces/calculates, or derives this data

Validation Table ——— None

Required ——— [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Y if student is economically disadvantaged; N if not, U if unknown for this student. See extended definition Appendix A. This flag persists for one year. (Colleges do not need to update when student is no longer considered economically disadvantaged.) Z if college can't provide this data for any student.

Definition:

Identifies whether or not student is economically disadvantaged according to guidelines in Appendix A. No need to have been served.

Use current Perkins reporting procedures/definitions

This flag persists for one year.

(Colleges do not need to update when student is no longer considered economically disadvantaged.)

OCCURS Data Element Description

Element ID _____ S31

Student Table: S31

Element Name _____ Limited English Proficiency

Field Name _____ lep

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [115] -- Ends at [115]

Defaults _____ [P] = Defaults to previous value if no current value

Data Source _____ [*] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Y if student's English proficiency is limited, N if not, # if not relevant to this student. Self-declared or students who have enrolled in ESL / ENL courses (ever). See extended definition Appendix A. This flag persists once the student has been identified as LEP. Z if college can't provide this data for any student.

Definition:

Perkins definition - Limited English Proficiency.

Enrolled in ESL or ENL classes (ever), or self-declared.

See Appendix "A"

Use current Perkins reporting procedures/definitions.

This flag persists once the student has been identified as LEP.

OCCURS Data Element Description

Element ID ——— S32

Student Table: S32

Element Name ——— Needed Math Remediation

Field Name ——— needmath

Data Type ——— C

Field Length ——— 1

Position ——— Starts at [116] -- Ends at [116]

Defaults ——— [P] = Defaults to previous value if no current value

Data Source ——— [*] = College produces/calculates, or derives this data

Validation Table ——— None

Required ——— [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Y = Took placement tests and scored below college level

N = Took placement tests and scores WERE NOT below college level

= Did not take placement tests

Z if college can't provide this data for ANY student.

Definition:

Needed Math Remediation: Placement test scores were below college level in math.

"Below college level" means placement in any course for which the appropriate reimbursement code (ACTI code) is 3.1-3.5.

"Y" in field means the student placed into a math course with reimbursement code 3.1-3.5

OCCURS Data Element Description

Element ID ——— S33

Student Table: S33

Element Name ——— Needed Reading Remediation

Field Name ——— needread

Data Type ——— C

Field Length ——— 1

Position ——— Starts at [117] -- Ends at [117]

Defaults ——— [P] = Defaults to previous value if no current value

Data Source ——— [*] = College produces/calculates, or derives this data

Validation Table ——— None

Required ——— [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Y = Took placement tests and scored below college level

N = Took placement tests and scores WERE NOT below college level

= Did not take placement tests

Z = college can't supply this data for any student.

Definition:

Placement test scores were below college level in reading.

"Below college level" means placement in any course for which the appropriate reimbursement code (ACTI code) is 3.1-3.5.

"Y" in field means the student placed into a reading course with reimbursement code 3.1-3.5

OCCURS Data Element Description

Element ID ——— S34

Student Table: S34

Element Name ——— Needed Writing Remediation

Field Name ——— needwrite

Data Type ——— C

Field Length ——— 1

Position ——— Starts at [118] -- Ends at [118]

Defaults ——— [P] = Defaults to previous value if no current value

Data Source ——— [*] = College produces/calculates, or derives this data

Validation Table ——— None

Required ——— [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Y = Took placement tests and scored below college level

N = Took placement tests and scores WERE NOT below college level

= Did not take placement tests

Z = College cannot provide this info for ANY student.

Definition:

Needed writing Remediation: Placement test scores were below college level in writing

"Below college level" means placement in any course for which the appropriate reimbursement code (ACTI code) is 3.1-3.5.

"Y" in field means the student placed into a writing course with reimbursement code 3.1-3.5

OCCURS Data Element Description

Element ID _____ S35

Student Table: S35

Element Name _____ DELETED 01/08 by OSC was Took Dev Ed Math

Field Name _____ blank14

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [119] -- Ends at [119]

Defaults _____ [P] = Defaults to previous value if no current value

Data Source _____ [] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Blank

Definition:

DELETED 01/08 by OSC was Took Dev Ed Math . This information will be derived from courses taken (OCCURS Enroll file data)

OCCURS Data Element Description

Element ID ——— S36

Student Table: S36

Element Name ——— DELETED 01/08 by OSC was Took Dev Ed Reading

Field Name ——— blank15

Data Type ——— C

Field Length ——— 1

Position ——— Starts at [120] -- Ends at [120]

Defaults ——— [P] = Defaults to previous value if no current value

Data Source ——— [] = College produces/calculates, or derives this data

Validation Table ——— None

Required ——— [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Blank

Definition:

DELETED 01/08 by OSC was Took Dev Ed Reading. This information will be derived from courses taken (OCCURS Enroll file data)

OCCURS Data Element Description

Element ID _____ S37

Student Table: S37

Element Name _____ DELETED 01/08 by OSC was Took Dev Ed Writing

Field Name _____ blank16

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [121] -- Ends at [121]

Defaults _____ [P] = Defaults to previous value if no current value

Data Source _____ [] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Blank

Definition:

DELETED 01/08 by OSC was Took Dev Ed Writing. This information will be derived from courses taken (OCCURS Enroll file data)

OCCURS Data Element Description

Element ID _____ S38

Student Table: S38

Element Name _____ Teen Parent

Field Name _____ tsp

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [122] -- Ends at [122]

Defaults _____ [N] = No default, blank if no current value

Data Source _____ [*] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Y if student participates in this program.

N if they do not participate in the program.

X if college does not have this program.

Z if college has this program cannot provide this data for any student.

Definition:

Identifies students participating in a special state-funded teen parent program at the college.

This applies only to those colleges that have a state-funded teen parent program.

May be derived from course enrollment or self-reported by student.

OCCURS Data Element Description

Element ID _____ S39

Student Table: S39

Element Name _____ DELETED 4/22/02 by OSC (was Dislocated Worker)

Field Name _____ blank5

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [123] -- Ends at [123]

Defaults _____ [] = No data default indicated

Data Source _____ [] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Blank

Definition:

Blank

OCCURS Data Element Description

Element ID _____ **S40**

Student Table: S40

Element Name _____ DELETED 1/21/99 by OSC (was JTPA Participant)

Field Name _____ blank4

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [124] -- Ends at [124]

Defaults _____ [] = No data default indicated

Data Source _____ [] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Blank

Definition:

Deleted 1/21/99 by OSC - leave blank.

JTPA data will be gathered through OCCURS/JTPA match.

OCCURS Data Element Description

Element ID ——— S41

Student Table: S41

Element Name ——— JOBS Participant

Field Name ——— jobs

Data Type ——— C

Field Length ——— 1

Position ——— Starts at [125] -- Ends at [125]

Defaults ——— [N] = No default, blank if no current value

Data Source ——— [*] = College produces/calculates, or derives this data

Validation Table ——— None

Required ——— [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Y if student participates in this program.

N if they do not participate in the program.

& if asked but no response.

X if college does not have this program.

Z if college has this program but cannot provide this data for any student.

Definition:

Identifies students participating in a JOBS or other college/AFS program at the college.

Must be self-reported by the student

OCCURS Data Element Description

Element ID _____ S42

Student Table: S42

Element Name _____ DELETED 1/12/95 BY OSC (was Voc Rehab Participant)

Field Name _____ blank2

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [126] -- Ends at [126]

Defaults _____ [] = No data default indicated

Data Source _____ [] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

DELETED 1/12/95 BY OSC

Definition:

DELETED 1/12/95 BY OSC

OCCURS Data Element Description

Element ID _____ S43

Student Table: S43

Element Name _____ Single Parent/Displaced Homemaker

Field Name _____ dh

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [127] -- Ends at [127]

Defaults _____ [N] = No default, blank if no current value

Data Source _____ [*] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Y if student participates in this program.

N if they do not participate in the program.

X if college does not have this program.

Z if college has this program but cannot provide this data for any student.

Definition:

Identifies students participating in a federal or state-funded college single-parent / displaced homemaker program at the college.

Data may be derived or self-reported by student.

OCCURS Data Element Description

Element ID _____ S44

Student Table: S44

Element Name _____ DELETED 4/22/02 by OSC (was Child Care Recipient)

Field Name _____ blank6

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [128] -- Ends at [128]

Defaults _____ [] = No data default indicated

Data Source _____ [] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Blank

Definition:

Blank

OCCURS Data Element Description

Element ID _____ **S45**

Student Table: S45

Element Name _____ DELETED 4/22/02 by OSC (was SBDC Participant)

Field Name _____ blank7

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [129] -- Ends at [129]

Defaults _____ [] = No data default indicated

Data Source _____ [] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Blank

Definition:

Blank

OCCURS Data Element Description

Element ID _____ **S46**

Student Table: S46

Element Name _____ DELETED 4/22/02 by OSC (was Parent Education Part)

Field Name _____ blank8

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [130] -- Ends at [130]

Defaults _____ [] = No data default indicated

Data Source _____ [] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Blank

Definition:

Blank

OCCURS Data Element Description

Element ID _____ S47

Student Table: S47

Element Name _____ DELETED 4/22/02 by OSC (was Skill Center Particip)

Field Name _____ blank9

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [131] -- Ends at [131]

Defaults _____ [] = No data default indicated

Data Source _____ [] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Blank

Definition:

Blank

OCCURS Data Element Description

Element ID _____ S48

Student Table: S48

Element Name _____ DELETED 4/22/02 by OSC (was Adv Tech Ctr Partici)

Field Name _____ blank10

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [132] -- Ends at [132]

Defaults _____ [] = No data default indicated

Data Source _____ [] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Blank

Definition:

Blank

OCCURS Data Element Description

Element ID _____ S49

Student Table: S49

Element Name _____ DELETED 01/08 by OSC (was 2+2 Students)

Field Name _____ blank17

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [133] -- Ends at [133]

Defaults _____ [N] = No default, blank if no current value

Data Source _____ [] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Blank

Definition:

DELETED 01/08 by OSC (was 2+2 Students)

OCCURS Data Element Description

Element ID _____ S50

Student Table: S50

Element Name _____ Contracted Training Participant (was targ trn/key)

Field Name _____ ct

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [134] -- Ends at [134]

Defaults _____ [N] = No default, blank if no current value

Data Source _____ [*] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Y if student participates in this program.

N if they do not participate in the program.

X if college does not have this program.

Z if college has this program but cannot provide this data for any student.

Definition:

Identifies students who participate in a college contracted training program.

Should be tied to course enrollment, i.e., all students enrolled in courses flagged "Y" in field C10 should be flagged "Y" in this field.

(Prior to 1999-2000, this field was called "Targeted Training/Key Industry.")

OCCURS Data Element Description

Element ID _____ **S51**

Student Table: S51

Element Name _____ **DELETED 01/08 by OSC (was Dual Credit Student)**

Field Name _____ **blank18**

Data Type _____ **C**

Field Length _____ **1**

Position _____ **Starts at [135] -- Ends at [135]**

Defaults _____ **[N] = No default, blank if no current value**

Data Source _____ **[] = College produces/calculates, or derives this data**

Validation Table _____ **None**

Required _____ **[N] (Y=field may not be blank) - (N=field may be blank in some records)**

Coding, Definition and Reference

Format and Coding:

Blank

Definition:

DELETED 01/08 by OSC (was Dual Credit Student)

OCCURS Data Element Description

Element ID ————— S52

Student Table: S52

Element Name ————— Incarcerated Student

Field Name ————— incar

Data Type ————— C

Field Length ————— 1

Position ————— Starts at [136] -- Ends at [136]

Defaults ————— [N] = No default, blank if no current value

Data Source ————— [*] = College produces/calculates, or derives this data

Validation Table ——— None

Required ————— [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

F if student participates in a college program for inmates at a federal prison;

S if at a state prison;

L if at a local prison.

N if they do not participate in the program.

X if college does not have this program.

Z if college has this program but cannot provide this data for any student.

Definition:

Identifies students who participate in a college program for prison inmates.

May be derived from course enrollment.

OCCURS Data Element Description

Element ID _____ S53

Student Table: S53

Element Name _____ DELETED 01/06 BY OSC (was Employment Status)

Field Name _____ blank13

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [137] -- Ends at [137]

Defaults _____ [P] = Defaults to previous value if no current value

Data Source _____ [] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

BLANK

Definition:

BLANK

OCCURS Data Element Description

Element ID ——— S54

Student Table: S54

Element Name ——— Term GPA

Field Name ——— trmgpa

Data Type ——— N

Field Length ——— 4

Position ——— Starts at [138] -- Ends at [141]

Defaults ——— [R] = Current value must be provided

Data Source ——— [*] = College produces/calculates, or derives this data

Validation Table ——— None

Required ——— [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding: #.##

Actual GPA or

NONE for no GPA

0.00 if failed all credit courses for the term

Do not include CEU courses in GPA.

Definition:

Student Grade Point Average for the current term.

NONE IF NO GPA (i.e., student has not enrolled for any course for which GPA is calculated.)

Use 0.00 to indicate students who have enrolled for credit courses but failed all of them for the term, so have a GPA of "0".

OCCURS Data Element Description

Element ID ——— S55

Student Table: S55

Element Name ——— Cumulative GPA

Field Name ——— cumgpa

Data Type ——— N

Field Length ——— 4

Position ——— Starts at [142] -- Ends at [145]

Defaults ——— [R] = Current value must be provided

Data Source ——— [*] = College produces/calculates, or derives this data

Validation Table ——— None

Required ——— [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Actual GPA or

NONE if no GPA (took no GPA generating courses ever at this inst)

0.00 if failed all courses

Do not include CEU courses in GPA.

Definition:

Cumulative GPA at THIS institution

NONE if no GPA (i.e., since first enrolling at this college the student has not enrolled for any course for which GPA is calculated.)

OCCURS Data Element Description

Element ID _____ S56

Student Table: S56

Element Name _____ Term Credits

Field Name _____ trmcr

Data Type _____ N

Field Length _____ 5

Position _____ Starts at [146] -- Ends at [150]

Defaults _____ [R] = Current value must be provided

Data Source _____ [*] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding: ##.##

Credits earned this term (End of Term Submission)

Credits Attempted (Fall 4th week Submission)

00.00 for no credits attempted / earned.

Not Continuing Education Units (CEUs)

000.00 for audit credits

000.00 for failed courses

Definition:

Credit load - designates number of credits earned this term (End of Term Submission) OR Credits Attempted (Fall 4th week Submission).

OCCURS Data Element Description

Element ID _____ S57

Student Table: S57

Element Name _____ Cumulative Credits

Field Name _____ cumcr

Data Type _____ N

Field Length _____ 6

Position _____ Starts at [151] -- Ends at [156]

Defaults _____ [R] = Current value must be provided

Data Source _____ [*] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding: ###.##

Cumulative credits earned

Blank for no credits attempted / earned.

000.00 if student has never enrolled for credit courses at this institution.

Not Continuing Education Units (CEUs)

Do not include audit credits

Do not include failed courses

Definition:

Cumulative Credits earned at this institution (Not Continuing Education Units)

Includes credits earned during term being reported

OCCURS Data Element Description

Element ID ——— S58

Student Table: S58

Element Name ——— Cumulative CORE Credits

Field Name ——— cumcore

Data Type ——— N

Field Length ——— 6

Position ——— Starts at [157] -- Ends at [162]

Defaults ——— [R] = Current value must be provided

Data Source ——— [*] = College produces/calculates, or derives this data

Validation Table ——— None

Required ——— [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding: ###.##

Actual cumulative CORE credits earned

Definition:

Cumulative CORE credits earned toward current declared major (at this institution). CORE credits are credits for courses that are "required" (specifically named) courses in the program indicated by the student's declared major - not electives.

>>>> For CTE and Apprenticeship Majors, Core credits are any ACTI code 21x,22x, or 23x that are also Program credits.<<<<

OCCURS Data Element Description

Element ID _____ S59

Student Table: S59

Element Name _____ College State

Field Name _____ collst

Data Type _____ C

Field Length _____ 2

Position _____ Starts at [163] -- Ends at [164]

Defaults _____ [P] = Defaults to previous value if no current value

Data Source _____ [A] = College produces/calculates, or derives this data

Validation Table _____ State

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Valid state code or

OC = Out of Country.

&& = asked but no response

= not asked or not applicable

ZZ = College can't provide this info for ANY student

Definition:

Two-letter postal state code of last college attended (see element S10).

OCCURS Data Element Description

Element ID ——— S60

Student Table: S60

Element Name ——— Cumulative PROGRAM Credits Earned toward Major

Field Name ——— cumprog

Data Type ——— N

Field Length ——— 6

Position ——— Starts at [165] -- Ends at [170]

Defaults ——— [R] = Current value must be provided

Data Source ——— [*] = College produces/calculates, or derives this data

Validation Table ——— None

Required ——— [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding: ###.##

Actual cumulative PROGRAM credits earned toward declared major

Definition:

Cumulative PROGRAM Credits earned toward declared major. Program credits are any (required or elective) credits which can be applied towards the certificate or degree indicated by the student's major. (Includes transferred credits and credits for the term being reported.) Coursework must be in the program identified by the major on record as of the end of the current term.

This information will be reported quarterly if possible; otherwise data will be submitted annually in Credit & PT Yearly File.

Coursework must be in the program identified by the major on record as of the current term.

OCCURS Data Element Description

Element ID _____ S61

Student Table: S61

Element Name _____ Pell Grant Recipient

Field Name _____ pell

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [171] -- Ends at [171]

Defaults _____ [N] = No default, blank if no current value

Data Source _____ [*] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Y if student is CURRENTLY a Pell grant recipient

N if not receiving;

U if unknown for a credit student;

if unknown for non-credit student.

Z if college can't provide this data for any student

Definition:

Identifies Pell Grant recipients.

OCCURS Data Element Description

Element ID ——— S62

Student Table: S62

Element Name ——— SEOG Recipient

Field Name ——— seog

Data Type ——— C

Field Length ——— 1

Position ——— Starts at [172] -- Ends at [172]

Defaults ——— [N] = No default, blank if no current value

Data Source ——— [*] = College produces/calculates, or derives this data

Validation Table ——— None

Required ——— [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Y if student is CURRENTLY an SEOG recipient

N if not receiving

U if unknown for a credit student

if unknown for non-credit student.

Z if college can't provide this data for any student

Definition:

Identifies Supplemental Education Opportunity Grant (SEOG) recipients.

OCCURS Data Element Description

Element ID _____ **S63**

Student Table: S63

Element Name _____ Stafford/FFELP Recipient

Field Name _____ ffelp

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [173] -- Ends at [173]

Defaults _____ [N] = No default, blank if no current value

Data Source _____ [*] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Y if student is CURRENTLY a recipient

N if not receiving

U if unknown for a credit student

if unknown for non-credit student.

Z if college can't provide this data for any student

Definition:

Identifies recipients of Stafford or FFELP (Federal Financial Educational Loan Program) loans.

OCCURS Data Element Description

Element ID _____ **S64**

Student Table: S64

Element Name _____ State Needs Grant Recipient

Field Name _____ sng

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [174] -- Ends at [174]

Defaults _____ [N] = No default, blank if no current value

Data Source _____ [*] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Y if student is CURRENTLY a recipient

N if not receiving

U if unknown for a credit student

if unknown for non-credit student.

Z if college can't provide this data for any student

Definition:

Identifies State Need Grant recipients.

OCCURS Data Element Description

Element ID ——— S65

Student Table: S65

Element Name ——— College Funded Scholarship Recipient

Field Name ——— colschol

Data Type ——— C

Field Length ——— 1

Position ——— Starts at [175] -- Ends at [175]

Defaults ——— [N] = No default, blank if no current value

Data Source ——— [*] = College produces/calculates, or derives this data

Validation Table ——— None

Required ——— [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Y if student is CURRENTLY a recipient

N if not receiving

U if unknown for a credit student

if unknown for non-credit student.

Z if college can't provide this data for any student

Definition:

Identifies students receiving a college-funded scholarship, general fund dollars only. An example would be tuition waivers.

OCCURS Data Element Description

Element ID _____ S66

Student Table: S66

Element Name _____ Private Scholarship Recipient

Field Name _____ prvschol

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [176] -- Ends at [176]

Defaults _____ [N] = No default, blank if no current value

Data Source _____ [*] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Y if student is CURRENTLY a recipient

N if not receiving

U if unknown for a credit student

if unknown for non-credit student.

Z if college can't provide this data for any student

Definition:

Identifies students receiving a private scholarship, non-general fund dollars only.

OCCURS Data Element Description

Element ID _____ S67

Student Table: S67

Element Name _____ Perkins Recipient

Field Name _____ prkrecip

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [177] -- Ends at [177]

Defaults _____ [N] = No default, blank if no current value

Data Source _____ [*] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Y if student is CURRENTLY a recipient

N if not receiving

U if unknown for a credit student

if unknown for non-credit student.

Z if college can't provide this data for any student

Definition:

Identifies students receiving support from Perkins funds.

OCCURS Data Element Description

Element ID _____ **S68**

Student Table: S68

Element Name _____ Work Study Recipient

Field Name _____ wrkstdy

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [178] -- Ends at [178]

Defaults _____ [N] = No default, blank if no current value

Data Source _____ [*] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Y if student is CURRENTLY a recipient

N if not receiving

U if unknown for a credit student

if unknown for non-credit student.

Z if college can't provide this data for any student

Definition:

Identifies students who received, and are utilizing, a work study grant for the current term.

OCCURS Data Element Description

Element ID ——— S69

Student Table: S69

Element Name ——— Dependent Status

Field Name ——— depind

Data Type ——— C

Field Length ——— 1

Position ——— Starts at [179] -- Ends at [179]

Defaults ——— [N] = No default, blank if no current value

Data Source ——— [*] = College produces/calculates, or derives this data

Validation Table ——— None

Required ——— [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

N = Independent

Y = Dependent

U if unknown for a credit student

if unknown for non-credit student.

Z if college can't provide this data for any student

Definition:

FA definitions of dependent/independent.

Applicable to students receiving any type of financial aid.

Persists for the current academic year.

OCCURS Data Element Description

Element ID ————— S70

Student Table: S70

Element Name ——— Enrolled in CWE

Field Name ————— cwe

Data Type ————— C

Field Length ————— 1

Position ————— Starts at [180] -- Ends at [180]

Defaults ————— [N] = No default, blank if no current value

Data Source ————— [*] = College produces/calculates, or derives this data

Validation Table ——— None

Required ————— [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Y if student is enrolled in CWE during the current term

N if student is not enrolled in CWE

U if unknown for a credit student

if unknown for non-credit student.

Z if college can't provide this data for any student.

Definition:

Identifies Cooperative Work Experience Students.

OCCURS Data Element Description

Element ID _____ S71

Student Table: S71

Element Name _____ Enrolled Hours

Field Name _____ enrhrs

Data Type _____ N

Field Length _____ 6

Position _____ Starts at [181] -- Ends at [186]

Defaults _____ [R] = Current value must be provided

Data Source _____ [*] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding: ###.##

Definition:

OCCURS Data Element Description

Element ID _____ S72

Student Table: S72

Element Name _____ Record Date

Field Name _____ recdate

Data Type _____ D

Field Length _____ 8

Position _____ Starts at [187] -- Ends at [194]

Defaults _____ [R] = Current value must be provided

Data Source _____ [*] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding: YYYYMMDD

4-digit year + month + day

Definition:

Date this file submission was created.

OCCURS Data Element Description

Element ID ——— S73

Student Table: S73

Element Name ——— Term Credits Attempted

Field Name ——— trmcraat

Data Type ——— N

Field Length ——— 5

Position ——— Starts at [195] -- Ends at [199]

Defaults ——— [R] = Current value must be provided

Data Source ——— [*] = College produces/calculates, or derives this data

Validation Table ——— None

Required ——— [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding: ##.##

Credits Attempted this term. Not Continuing Education Units (CEUs). Not audit Credits. 00.00 if No credits/Not Applicable.

Definition:

Credits Attempted this term. Not Continuing Education Units (CEUs). Not audit Credits. 00.00 if No credits/Not Applicable.

Do not include "dropped" credits. Do include credits where credit was attempted but not earned, e.g., student received a "withdraw" grade or failed the course.

OCCURS Data Element Description

Element ID _____ S74

Student Table: S74

Element Name _____ First name

Field Name _____ fname

Data Type _____ C

Field Length _____ 20

Position _____ Starts at [200] -- Ends at [219]

Defaults _____ [R] = Current value must be provided

Data Source _____ [T] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Upper case preferred but not required

Definition:

Student first name

OCCURS Data Element Description

Element ID _____ S75

Student Table: S75

Element Name _____ Middle name

Field Name _____ mname

Data Type _____ C

Field Length _____ 15

Position _____ Starts at [220] -- Ends at [234]

Defaults _____ [N] = No default, blank if no current value

Data Source _____ [T] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Upper case preferred but not required

Definition:

Student middle name or middle initial, if middle name is not available. Blanks may be entered here if neither middle name nor middle initial are available.

OCCURS Data Element Description

Element ID _____ S76

Student Table: S76

Element Name _____ Name Suffix

Field Name _____ suffix

Data Type _____ C

Field Length _____ 5

Position _____ Starts at [235] -- Ends at [239]

Defaults _____ [N] = No default, blank if no current value

Data Source _____ [T] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Upper case preferred but not required

Definition:

Student name suffix, e.g., Jr., Sr. Blank if no value available.

OCCURS Data Element Description

Element ID _____ S77

Student Table: S77

Element Name _____ Flag: Career Pathways

Field Name _____ carpath

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [240] -- Ends at [240]

Defaults _____ [N] = No default, blank if no current value

Data Source _____ [*] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Y = Student participates in Career Pathways this term

N = Student does not participate in Career Pathways this term

X = College does not have a Career Pathways program

Z = College cannot yet supply this data

Definition:

"Y" if student is currently participating in a Career Pathways program.

Career pathways is a series of connected educational modules, with integrated work experience, on-the-job training, and support services, that enables students to combine work and school and advance over time to better jobs and higher levels of education and training. Curriculum is "chunked" into manageable units that can be certified, so that working adults can check in and out of education and training to upgrade their skills and receive certification as they climb the career ladder.

OCCURS Data Element Description

Element ID _____ S78

Student Table: S78

Element Name _____ Flag: TRIO

Field Name _____ trio

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [241] -- Ends at [241]

Defaults _____ [N] = No default, blank if no current value

Data Source _____ [*] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Y = Student received TRIO grant support this term

N = Student did not receive TRIO grant support this term

X = College does not have a TRIO program

Z = College cannot yet supply this data

Definition:

"Y" if Student received TRIO grant support this term

GENERAL TRIO INFORMATION

The TRIO programs are funded under the Higher Education Act of 1965 and currently include seven different programs targeting educational levels from 6th grade through a postbaccalaureate degree.

The federal TRIO programs were established by Congress to help low-income, first-generation students, and students with disabilities prepare and succeed in programs of postsecondary education.

TRIO 1 - Student Support Services (SSS) - assists participants to successfully complete an undergraduate program of study through academic advisement, counseling, and information on financial aid. This one is probably the most important, and for which the participating colleges need to track outcomes.

TRIO 2 - Talent Search (TS) - helps youth to complete secondary education and encourages entry and re-entry into programs of postsecondary education.

TRIO 3 - Upward Bound (UB) - is an academically intensive program designed to help students gain the skills and motivation necessary to complete secondary and pursue postsecondary education.

TRIO 4 - Upward Bound Math/Science (UBMS) - is similar to Upward Bound, but focuses on careers and supplementary education in the mathematics and scientific fields.

TRIO 5 - Veterans Upward Bound (VUB) - is designed to help Veterans enter or reenter secondary and postsecondary education through advising, financial aid information and counseling.

TRIO 6 - Educational Opportunity Centers (EOC) - counsel, assist and provide information regarding financial aid and admissions to adults who wish to pursue further education.

OCCURS Data Element Description

Element ID _____ S79

Student Table: S79

Element Name _____ Flag: Dual Enrollment

Field Name _____ dualenr

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [242] -- Ends at [242]

Defaults _____ [N] = No default, blank if no current value

Data Source _____ [*] = College produces/calculates, or derives this data

Validation Table _____ None

Required _____ [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Y = Student currently participates in Dual Enrollment

N = Student does not currently participate in Dual Enrollment

X = College does not have a Dual Enrollment program

Z = College cannot yet supply this data

Definition:

"Y" if student currently participates in a Dual Enrollment program between community colleges and OUS

A dual enrollment program has a single post-secondary application process, encourages students to co-enroll and to move freely between institutions, provides for packaging of credits for financial aid, and exists because of a signed dual enrollment agreement.

OCCURS Data Element Description

Element ID ——— S80

Student Table: S80

Element Name ——— Flag: EST

Field Name ——— est

Data Type ——— C

Field Length ——— 1

Position ——— Starts at [243] -- Ends at [243]

Defaults ——— [N] = No default, blank if no current value

Data Source ——— [*] = College produces/calculates, or derives this data

Validation Table ——— None

Required ——— [N] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Y = Student currently participates in EST

N = Student does not currently participate in EST

X = College does not have an EST program

Z = College cannot yet supply this data

Definition:

"Y" if Student currently participates in an Employment Skills Training (EST) program.

An EST program is a less than one year certificate requiring a minimum of 12 credits and a maximum of 44 credits.

This certificate program is designed to provide maximum flexibility for short-term educational opportunities in order to meet individual student needs targeted at specific occupational goals. The purpose of this program is to enable students to upgrade current skills, maintain employment, and increase employability skills. Program content can be across a variety of areas of study for every approved technical program.

OCCURS Data Element Description

Element ID ——— S81

Student Table: S81

Element Name ——— Hispanic or Latino

Field Name ——— hisplat

Data Type ——— C

Field Length ——— 1

Position ——— Starts at [244] -- Ends at [244]

Defaults ——— [P] = Defaults to previous value if no current value

Data Source ——— [A] = College produces/calculates, or derives this data

Validation Table ——— YN&#

Required ——— [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Student Self-reported data in response to the question "Do you consider yourself to be Hispanic/Latino?"

Y if this person answers "Yes" to the above question

N if this person answers "No" to the above question

& if this person was asked, but did not respond to the question

if this person was not asked the question

Definition:

Hispanic or Latino:

A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

OCCURS Data Element Description

Element ID ——— S82

Student Table: S82

Element Name ——— American Indian or Alaska Native

Field Name ——— amind

Data Type ——— C

Field Length ——— 1

Position ——— Starts at [245] -- Ends at [245]

Defaults ——— [P] = Defaults to previous value if no current value

Data Source ——— [A] = College produces/calculates, or derives this data

Validation Table ——— I&#X

Required ——— [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

I if this person selects "American Indian or Alaska Native" from the list of racial categories provided

X if student did select one or more other race designations, but not this one.

& if student did not select any race designations

if this person was not asked the question

Definition:

American Indian or Alaska Native:

A person having origins in any of the original peoples of North and South America (including Central America) who maintains cultural identification through tribal affiliation or community attachment

OCCURS Data Element Description

Element ID ——— S83

Student Table: S83

Element Name ——— Asian

Field Name ——— asian

Data Type ——— C

Field Length ——— 1

Position ——— Starts at [246] -- Ends at [246]

Defaults ——— [P] = Defaults to previous value if no current value

Data Source ——— [A] = College produces/calculates, or derives this data

Validation Table ——— A&#X

Required ——— [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

- A if this person selects "Asian" from the list of racial categories provided
- X if student did select one or more other race designations, but not this one.
- & if student did not select any race designations
- # if this person was not asked the question

Definition:

Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

OCCURS Data Element Description

Element ID _____ S84

Student Table: S84

Element Name _____ Black

Field Name _____ black

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [247] -- Ends at [247]

Defaults _____ [P] = Defaults to previous value if no current value

Data Source _____ [A] = College produces/calculates, or derives this data

Validation Table _____ B&#X

Required _____ [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

B if this person selects "Black or African American" from the list of racial categories provided

X if student did select one or more other race designations, but not this one.

& if student did not select any race designations

if this person was not asked the question

Definition:

Black or African American: A person having origins in any of the black racial groups of Africa. Terms such as "Haitian" or "Negro" can be used in addition to "Black or African American."

OCCURS Data Element Description

Element ID ——— S85

Student Table: S85

Element Name ——— Native Hawaiian or Other Pacific Islander

Field Name ——— pacisl

Data Type ——— C

Field Length ——— 1

Position ——— Starts at [248] -- Ends at [248]

Defaults ——— [P] = Defaults to previous value if no current value

Data Source ——— [A] = College produces/calculates, or derives this data

Validation Table ——— P&#X

Required ——— [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

P if this person selects "Native Hawaiian or Other Pacific Islander" from the list of racial categories provided

X if student did select one or more other race designations, but not this one.

& if student did not select any race designations

if this person was not asked the question

Definition:

Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

OCCURS Data Element Description

Element ID _____ S86

Student Table: S86

Element Name _____ White

Field Name _____ white

Data Type _____ C

Field Length _____ 1

Position _____ Starts at [249] -- Ends at [249]

Defaults _____ [P] = Defaults to previous value if no current value

Data Source _____ [A] = College produces/calculates, or derives this data

Validation Table _____ W&#X

Required _____ [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

W if this person selects "White" from the list of racial categories provided

X if student did select one or more other race designations, but not this one.

& if student did not select any race designations

if this person was not asked the question

Definition:

White: A person having origins in any of the original peoples of Europe, the Middle East, or North Africa

OCCURS Data Element Description

Element ID ——— S87

Student Table: S87

Element Name ——— International Student

Field Name ——— internat

Data Type ——— C

Field Length ——— 1

Position ——— Starts at [250] -- Ends at [250]

Defaults ——— [P] = Defaults to previous value if no current value

Data Source ——— [A] = College produces/calculates, or derives this data

Validation Table ——— F&#X

Required ——— [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Report "F" in this field if student is an International student

Report "X" in this field if student is not an International student

Report "#" in this field if unknown whether student is an International student

Definition:

An International student is a an individual attending an Oregon community college on a non-immigrant visa