

State of Oregon
Department of Community Colleges and Workforce Development

**ELIGIBLE TRAINING PROVIDER CERTIFICATION:
TRAINING SERVICES DESCRIPTIONS AND TRAINING SERVICES REQUIRING CERTIFICATION**

Types of Training Service	Training Services Description	Requires Certified Eligible Training Provider	Does Not Require Certified Eligible Training Provider	May Require a Certified Training Provider
Adult Basic Education	Services or instruction below the postsecondary level for individuals who lack sufficient mastery of basic educational skills to enable the individuals to function effectively in society.		X	
Apprenticeship	One- to six- year programs that are structured, paid on-the job training directly supervised by journeypersons in a trade. Programs include related technical instruction of at least 144 hours per year. Apprenticeship programs are based on agreements between employers and apprentices and are approved and registered with the registration agency (state or federal).	X		
Contracted Training	Contracted training is designed to prepare specifically identified individuals for entrance into the workforce in a particular occupation or group of occupations. Training is generally offered through a contract between an agency, business, or other entity and a training provider. Performance outcomes are a key component of the agreement and are the responsibility of the sponsoring organization.		X	
Course of Study	See Occupational Training Programs	X		
Customized Training	Training designed to meet the special requirements of an employer or group of employers who have committed to employ individuals who successfully complete the training. Employers pay for not less than 50% of the training.		X	
Employer Training	Training that provides technical expertise to individuals and groups of employers on areas of specific knowledge identified by the employer, such as American's with Disabilities Act, labor law etc.		X	
Entrepreneurial Training	Training that provides an individual with the knowledge and skills to start and grow a business			X

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Job Readiness Training	Training that provides an individual with the workplace competencies (resources, interpersonal skills, information, systems, technology) and foundation skills (basic skills, thinking skills and personal qualities) needed to obtain and maintain a job.		X	
Occupational Courses	Instruction needed by unemployed or underemployed individuals with some skills and knowledge in an occupational area but without the full range of skills needed to be employable. Individual courses are prescribed to accommodate the skills needed instead of the completion of an entire program/course of study. In most cases, these courses will be offered through a certified eligible training provider.		X	
Occupational Training Program/Course of Study	Training programs designed to prepare persons with the skill and knowledge to enter employment in a specific occupation or group of occupations. Programs vary in length but must lead to the skills and knowledge for entrance into the occupational field(s).	X		
On-the-Job Training	Training sanctioned by an agency or other entity that is provided by an employer to a paid participant engaged in productive work in a job.		X	
Out of State Training	Occupational training sanctioned by an agency or other entity that is provided to a participant from Oregon who is being trained out of state by an out-of-state training provider.		X	
Programs for the Hardest to Serve	Contracts for training services for “populations facing multiple employment barriers” that impair an individual's ability to successfully complete training services without addressing the barrier(s).		X	
Related Instruction	Organized, related and supplemental instruction in technical subjects pertaining to a specific occupation or trade. Usually required as a component of apprenticeship programs.			X
Skill Upgrade Training	Training that provides the skills necessary for an individual to maintain their job and/or increase their upward mobility to a better job.			X
Workplace Training Program	Occupational Training Programs (see above) that combine occupational skills training, related instruction and work-experience to provide persons with the skills, knowledge and abilities to enter employment in a specific occupation or group of occupations.	X		