

IDChange Data Elements

Element #	Element Name	Field Name	Field Type & Length	Start/End Position	Description
ID01 Y * C	Institution Code	icode	C-4	1 -- 4	All OCCURS records contain this code. Two character college letter designator followed by optional two-character subcategory (e.g. SK = Skills Center.) If optional subcategory not necessary, fill with 00. (see Validation Table).
ID02 Y * C	Old Student ID	oldstid	C-9	5 -- 13	Old student ID (Social Security Number) submitted to OCCURS in a previous term
ID03 Y * C	Old Student ID Type	oldstidtyp	C--1	14 -- 14	Old Student ID type: V=Valid SSN, G=Generated number
ID04 Y * R	Date/Time Stamp	datetime	C--12 YYYYMMDD hh	15 -- 26	YYYYMMDDhhmm (Year , Month, Day, hour, minute). Date / time stamp of ID change, to insure records are applied to OCCURS data in the proper sequence. If colleges do not utilize a time stamp, default to 2400 (midnite) or leave hours/minutes blank.
ID05 Y T R	New Student ID	newstid	C-9	27 -- 35	New student ID to replace "Old Student ID"
ID06 Y * R	New Student ID Type	newstidtyp	C--1	36 -- 36	New student ID Type: V=Valid SSN, G=Generated number
ID07 Y * R	Record Date	recdate	D--8 YYYYMMDD	37 -- 44	NEW FIELD: Date this file submission was created.

Y = Yes, required data element

Data Sources:
 T = Data that is self-reported by student each term A = Data that is self reported by student at admission/intake
 * = College produces/calculates, or derives this data O = OCCURS supplies

Defaults:
 P = Defaults to previous term value if no current value N = No default, blank or unknown if no current value
 C = Constant, does not change R = Current value must be provided

OCCURS Data Element Description

Element ID ——— ID01

IDChange Table: ID01

Element Name ——— Institution Code

Field Name ——— icode

Data Type ——— C

Field Length ——— 4

Position ——— Starts at [1] -- Ends at [4]

Defaults ——— [C] = Constant, does not change

Data Source ——— [*] = College produces/calculates, or derives this data

Validation Table ——— Coll9596

Required ——— [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

SUBMIT ALPHA INSTEAD OF NUMERIC CODES

BM...Blue Mountain

CE...Central Oregon

CH ...Chemeketa

CL ...Clackamas

CT...Clatsop

CG ...Columbia Gorge

LA...Lane

LB...Linn Benton

MH...Mt Hood

OC ...Oregon Coast

PO...Portland

RO...Rogue

SW...Southwestern

TB...Tillamook Bay

TV...Treasure Valley

UM...Umpqua

Definition:

All OCCURS records contain this code.

Two character college letter designator followed by optional two-character subcategory (e.g. SK = Skills Center.)

If optional subcategory not necessary, fill with 00. (see Validation Table).

OCCURS Data Element Description

Element ID ——— ID02

IDChange Table: ID02

Element Name ——— Old Student ID

Field Name ——— oldstid

Data Type ——— C

Field Length ——— 9

Position ——— Starts at [5] -- Ends at [13]

Defaults ——— [C] = Constant, does not change

Data Source ——— [*] = College produces/calculates, or derives this data

Validation Table ——— Student

Required ——— [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

Can be either a generated number, or a regular SSN that was recorded/reported incorrectly.

Definition:

Old student ID (Social Security Number) submitted to OCCURS in a previous term

MUST have a match in the student table submitted to OCCURS in a prior term

OCCURS Data Element Description

Element ID ——— ID03

IDChange Table: ID03

Element Name ——— Old Student ID Type

Field Name ——— oldstidtyp

Data Type ——— C

Field Length ——— 1

Position ——— Starts at [14] -- Ends at [14]

Defaults ——— [C] = Constant, does not change

Data Source ——— [*] = College produces/calculates, or derives this data

Validation Table ——— Student

Required ——— [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

V = Valid SSN was indicated for this old student ID in a prior term

G = Generated SSN was indicated for this old student ID in a prior term

Definition:

Type of old student ID as reported in a prior term

OCCURS Data Element Description

Element ID ————— ID04

IDChange Table: ID04

Element Name ————— Date/Time Stamp

Field Name ————— datetime

Data Type ————— C

Field Length ————— 12

Position ————— Starts at [15] -- Ends at [26]

Defaults ————— [R] = Current value must be provided

Data Source ————— [*] = College produces/calculates, or derives this data

Validation Table ——— None

Required ————— [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding: YYYYMMDDhh

Year, month, day, hour, minute

Definition:

YYYYMMDDhhmm (Year, Month, Day, hour, minute). Date / time stamp of ID change, to insure records are applied to OCCURS data in the proper sequence. If colleges do not utilize a time stamp, default to 2400 (midnite) or leave hours/minutes blank.

This represents date/time the college changed the record at their institution, not the date/time for OCCURS change.

OCCURS Data Element Description

Element ID _____ **ID05**

IDChange Table: ID05

Element Name _____ **New Student ID**

Field Name _____ **newstid**

Data Type _____ **C**

Field Length _____ **9**

Position _____ **Starts at [27] -- Ends at [35]**

Defaults _____ **[R] = Current value must be provided**

Data Source _____ **[T] = College produces/calculates, or derives this data**

Validation Table _____ **None**

Required _____ **[Y] (Y=field may not be blank) - (N=field may be blank in some records)**

Coding, Definition and Reference

Format and Coding:

Valid SSN or 9-digit generated number

0-fill at left if number is not nine digits in length

Definition:

New student ID to replace "Old Student ID"

OCCURS Data Element Description

Element ID ————— ID06

IDChange Table: ID06

Element Name ————— New Student ID Type

Field Name ————— newstidtyp

Data Type ————— C

Field Length ————— 1

Position ————— Starts at [36] -- Ends at [36]

Defaults ————— [R] = Current value must be provided

Data Source ————— [*] = College produces/calculates, or derives this data

Validation Table ——— None

Required ————— [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding:

New student ID Type

V=Valid SSN

G=Generated number

Definition:

Submission of new student ID can be to rescind permission for use of SSN.

If this is the case, indicate "G" for generated number to replace valid number previously submitted.

Otherwise, indicate "V" for valid number to replace generated (or incorrect "V") number previously submitted.

OCCURS Data Element Description

Element ID ————— ID07

IDChange Table: ID07

Element Name ————— Record Date

Field Name ————— recdate

Data Type ————— D

Field Length ————— 8

Position ————— Starts at [37] -- Ends at [44]

Defaults ————— [R] = Current value must be provided

Data Source ————— [*] = College produces/calculates, or derives this data

Validation Table ——— None

Required ————— [Y] (Y=field may not be blank) - (N=field may be blank in some records)

Coding, Definition and Reference

Format and Coding: YYYYMMDD

Four-digit year + Month + Day

Definition:

NEW FIELD: Date this file submission was created.